

SAPF FIXED TERM CONTRACT _ BOREHOLE INSTALLATION PROJECT MANAGER_2025

Southern Africa Philanthropy Foundation (SAPF), formerly known as CAF Southern Africa (CAFSA), is a registered non-profit organisation (NPO) with Public-Benefit Organisation (PBO) status. SAPF is a civil society infrastructure organisation which operates as an intermediary at the intersection of philanthropy and civil society. SAPF is also a trusted implementing partner and thought leader, in the philanthropy space, and offers customised services to its corporate and non-profit partners, in support of building a resilient civil society.

We are seeking an experienced Project Manager to oversee the installation of boreholes in the Ekandustria area. The successful candidate will be responsible for managing all aspects of the project, ensuring timely completion, adherence to budget, and compliance with all relevant regulations and standards.

Job Title: Technical Project Manager - Borehole Installation

Location: Ekandustria, South Africa

Job Type: Fixed term contract (4 months consecutively during 2025)

Job Summary:

Key Responsibilities

1. Project Planning and Management:

- Develop detailed project plans, including timelines.
- Coordinate with stakeholders, including contractors, suppliers, local authorities and community forums.
- Monitor project progress and adjust as necessary to ensure successful completion.

2. Technical Oversight:

- Ensure the drilling and installation of boreholes, complies with technical specifications and safety standards.
- Conduct site inspections and quality control checks.

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- Ensure proper handling and disposal of drilling fluids and other materials to prevent environmental degradation.

3. Regulatory Compliance:

- Ensure all necessary permits and licenses are obtained before project commencement.
- Maintain compliance with South African water use regulations and local municipal requirements.

4. Financial Management:

- Track expenses and ensure cost-effective use of resources.
- Approve contractor invoices for payment.

5. Reporting and Documentation:

- Prepare and submit regular project reports to stakeholders.
- Maintain accurate records of project activities, including drilling logs, permits, and financial documents.

6. Qualifications:

- Registration with SACQSP or similar qualification.
- Minimum of 5 years of experience in project management, preferably in water resource management or construction.
- Proven experience in managing borehole drilling projects or similar infrastructure projects.
- Strong knowledge of South African water use regulations and environmental standards.
- Excellent organizational, communication, and leadership skills.
- Proficiency in project management software and tools.

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7. Skills and Competencies:

- Ability to manage multiple tasks and projects simultaneously.
- Strong problem-solving and decision-making abilities.
- Attention to detail and commitment to quality.
- Ability to work effectively with diverse teams and stakeholders.
- Knowledge of health and safety regulations related to construction and drilling.

8. Application Process:

- Email your CV to procurement@sa-pf.org.za for attention Randhir Rampersad **by 07 April 2025**. Should you have any questions please email them to the above email address or call Randhir 079 0688 132.
- First Interview: Due to the large number of applications SAPF receives, we will only contact applicants who have been shortlisted for the first interview.
- Second Interview: A final interview with the highest rated applicant will be held. (possibly with SAPF's client in this project).

QUESTIONS?

To learn more about SAPF's offerings, contact us at info@sa-pf.org.za or call our office at +27 11 334 0404 or +27 71 210 6046 | Website: www.sa-pf.org.za